

Resume for Area 51 (NC) Webmaster Position

Fall 2022 Election Assembly

Attach additional sheets if needed.

Name: _____ Address: _____
Telephone: _____ (Home) _____
_____ (Work) _____
_____ (Cell) _____
Sobriety Date: _____ E-Mail: _____

The primary selection criteria can be found below. Previous service as DCM is not required, although some experience in General Service is desirable.

Responsible for the following:

- Manage the Area website
- Be an active member of the Website Subcommittee via Zoom which currently meets monthly
- Ensure material is up to date and responding to user inquiries and requests on website
- Remove unneeded material on website
- Set up any new pages as needed by the Area
- Work with the Website Subcommittee to make changes to the site
- Manage the security process used to protect the private section of the website
- Review and evaluate the performance of the website hosting provider and domain registrar and providing feedback and suggested changes to the Website subcommittee and Area officers
- Attend the following functions each year: Area committee meetings and area assemblies
- Adhere the Area 51 website policies as documented in the P3 manual Section II 'Area Coordinators / Webmaster' on page 16 – The manual can be found [here](#)

A.A. BACKGROUND (Include all service experience)

CURRENT A.A. ACTIVITIES

ACTIVITIES OUTSIDE A.A. (OPTIONAL)

OCCUPATIONAL BACKGROUND (OPTIONAL)

Signature: _____

Print Name: _____

Date: _____

RESUMES ARE REQUESTED IN ADVANCE BY:

MAIL TO: 6908 Springer Rd, Wilmington, NC 28411

E-MAIL: webchair@aanorthcarolina.org